

MINUTES OF THE 14TH ANNUAL GENERAL MEETING OF
THE INSTITUTE OF DEFENCE SCIENTISTS & TECHNOLOGISTS (IDST)
HELD ON 23RD SEPTEMBER 2017 AT BANGALORE

1. The Fourteenth Annual General Meeting (AGM) of the Institute of Defence Scientists and Technologists (IDST) was held on 23rd September 2017 at Aeronautical Society of India Auditorium, Bangalore. 46 members attended the AGM.
2. Secretary General, Dr. PK Chaudhury extended a warm welcome to the members of IDST present in the auditorium. He introduced President IDST Dr. JC Kapoor, Vice President Sh. KC Arora, and Chairman Finance, Cdr Vasantrao Velalker to the members and invited them on the dais. He invited President to address the gathering.
3. **Opening Address by Dr. JC Kapoor President IDST**
 - a. At the outset, President welcomed all the member and thanked everyone for coming all the way to attend the 14th AGM. He said he felt privileged to be amongst them in their city and with an opportunity of interacting with much esteemed gathering of glittering personalities of Bangalore. He then, briefed the members about the works carried out, various initiatives taken & achievements made since January 2017. He informed that, initially it took some time, to shift HQs records and the essential documents to Delhi and in getting IDST accounts shifted/ closing (extra bank accounts) /change of authorized signatories etc.
 - b. He also shared his concern about number of projects coming down drastically, leading to current yearly imbalance between income generated and the expenditure. It was mainly due to following possible reasons:
 - i. Low remunerations paid to PIs of the projects, and hence low incentive for PIs to work.
 - ii. Reluctance of Labs to engage IDST in more and high value projects.
 - iii. New members joining IDST and doing projects have come down.
 - c. He apprised the house of actions and initiative taken to offset the cause are as under;
 - i. Started close interaction with DRDO HQs, and Labs to get remunerations revised, for which a formal statement of case was initiated and is in advanced stage at DRDO HQs.
 - ii. Efforts are being made to conduct Workshops/ Conferences/ Special CEPs and Training courses etc.
 - iii. Co-operations with academic Institutes like IIT (D), IISc. Bangalore and others for projects/ trainings/ courses etc.
 - iv. Interaction with PSA office, NDMA, ISRO and BARC has been initiated to work together. A platform / a conclave of scientists from DRDO, BARC and ISRO is being worked out.
 - v. A proposal of conducting third party pre audit of cyber security in DRDO is also being worked out.

- d. He also appraised the member about the updation of policy documents being carried out and said first draft of revised MOAR and SOP is ready. It will be shortly finalised after incorporating all the decisions taken today in the EGM and AGM.

4. Presentation by Dr. PK Chaudhury, Secretary General IDST

- a. He briefed the members about the decision of CC to hold AGM by rotation at all branches. Since previous two AGMs 12th and 13th were held at Delhi and Hyderabad respectively, therefore 14th meeting was planned in Bangalore and next is being planned at Pune.
- b. He gave a presentation on Annual report; a copy of the same was made available to all members present in AGM. The major points covered in the report are :
- i. Growth of members and projects, since last AGM, was presented in the tabular form to the members.
 - ii. Financial Position of IDST was reported as sound mainly on the strength of TDS refunds, but with negative yearly balance sheet of some branches.
 - iii. Twelve Technology Core Groups are planned / working at the branches.
 - iv. Conferences / Seminars/ Workshop/ Courses conducted till date and planned for near future were reported.
 - v. He informed that IDST Publications – IDRT was released in Feb. 2017 at Aero India and e-bulletin is being brought out at Pune branch first on trial basis.
 - vi. He also briefed on some of the other activities initiated;
 - a. Experts Advisers Meetings arranged during CC meeting at Delhi & Bangalore.
 - b. IDST-Industry interface being planned starting with Pune branch, initial interaction with DG R&D (SI) held at DRDO HQs. Approached Maratha Chamber of Commerce & Industries (MCCI) Pune for organizing a workshop with MCCI members for a plan under “Make in India” Program.
 - vii. Regional AGMs for all the branches completed in time.
 - viii. Secretary General also briefed about Four IDST Council Meetings held at four branches of the IDST. All the member were made aware of the major decisions taken in these CC meeting since last AGM.
 - ix. He also briefed the members about the status on Pls Remuneration case pending at DRDO HQs.
5. After presentation of the Annual report for the year 2016-17, it was put up for discussions and consideration.

Confirmations Of The Minutes Of 13th AGM

6. Minutes of 13th AGM held on 28th December, 2016 at Hyderabad were circulated to all the members. Secretary General informed the members that he had not received any comments till date on the minutes of 13th AGM. Following resolution was proposed by Shri HS Bhatia (membership No B 189) and seconded by SS Kulkarni (membership No P 794) was approved by the General Body by Voice Vote.

“Resolved that the minutes of the 13th Annual General Meeting of IDST, held at Hyderabad on 28th December 2016, are hereby approved without any changes”

7. Secretary General briefed the General Body about the amendments approved in the Extraordinary General Body Meeting (EGM) held on 23 Sep 2017 at Bangalore. The amendments in para IV and Sub rule 7.02 of MoA&R as approved in EGM were also approved in AGM unanimously.

8. Presentation of Accounts :

- a. Cdr. Vasant Rao Velalkar Chairman Finance presented the financial status of the IDST to the members. A copy of Audit report 2016-17 and balance sheets had been made available to all the members present in the AGM.
- b. He informed the members that all the pending IT refunds had been received. An amount of Rs. 528155/- was not received and was written off in last AGM.
- c. Overall financial position of the Institute is quite sound. In case of some of the branches having year wise income lower than the expenditure, efforts are being made to improve the status.
- d. He said due to GST pressure, CA's audit reports had arrived at the last moment and it is being critically analysed. Errors if any, will be corrected before submission of IT return.
- e. Dr Ram Kumar (membership No: D 234) raised doubts in the entries in Balance sheets in the capital fund amount. He insisted it should be explained and conveyed to CA. Explanations or corrections made, if any, to be conveyed to him.

Consideration of the Audited Statement of Account for FY 2016-17

- f. After discussion and issue of necessary clarifications by Chairman (Finance), the following resolution, as proposed by Shri Raghava Rao VV (membership No B 213) and seconded by Shri Tilak Raj (membership No B 567) was passed by the General Body by Voice Vote.

“The Audited Statement of Account of IDST for the Financial Year 2016-17 is hereby approved and adopted” with a condition that clarifications sought by Dr Ram Kumar in balance sheet entry will be provided to him as soon as received from CA, and will also be put up on web site for reference for all the members.

**Appointment of Auditors for the FY 2017-18 and
Fixation of their Remuneration for Audit and GST returns**

- g. Chairman Finance informed the General Body that M/s Nakul Singhal & Associates Delhi has carried out the audit of IDST account for the financial year 2016-17 at a fee of Rs.1,10,000/- + Rs 27,500/- as travel expenses for completing the audit of all the four branches, Central Accounts & Consolidation . He informed the General Body that IDST Council has proposed the appointment of the same Auditor for IDST (HQs & all branches) for 2017-18

at not more than additional 15% over the fees paid during FY 2016-17". The resolution, proposed by Shri RM Dhodia (membership No P 778) and seconded by Wg. Cdr SS Yegnaswami (membership No B 475) was passed by the General Body by Voice Vote.

"The General Body hereby approves the appointment of M/s Nakul Singhal & Associates Delhi, as common auditor for the audit of account of IDST across all its branches, central and consolidation thereof, for FY 2017-18. The increase in the total fees payable should not be more than 15% over the total fees paid during FY 2016-17."

- h. It was also informed to the General Body that M/S Nakul Singhal and Associates of Delhi has also agreed for a fee of Rs 1500 per Month , per branch, for the issues related to filling of GST returns including all statutory return across all its branches for FY 2017-18 . Since some of branch council members preferred to get it done through local CAs, it was decided that GST issues should be left to the branches to decide whether to engage the above CA or engage local person.

9. Conclusions and Vote of Thanks by Sh. KC Arora Vice President

- a. He endorsed all the points mentioned by the President in his presidential address. He emphasized on widening PI base covering DRDO, PSUs and Private sector, improve understanding with the IDST customers for better services with quality, On Time delivery and need for the enhanced liaison with DRDO laboratories and HQs. He also expressed his concern on lower growth over the years and said we need to arrest this trend.
 - b. Concluding the meeting, Shri. KC Arora proposed a vote of thanks. He expressed his gratitude to all members for their attendance, support and participation.
 - c. He thanked Shri. HS Bhatia and his team for making all arrangements. He also thanked the Aeronautical Society of India for providing venue and helping in all respects. Finally he thanked one and all, who contributed directly or indirectly for the success of this AGM.
10. Meeting was declared closed.
11. These minutes are being issued with the concurrence of the President IDST.

October 10th, 2017

Dr. PK Chaudhury
Secretary General, IDST